

SECTION MANAGING COMMITTEE (SMC) MEETING

Meeting No. 10/2020-24 of ISTE GUJARAT SECTION

PLACE: Department of Technical Education, Karmyogi Bhavan Block-B, Gandhinagar

(HYBRID Mode)

Video call link: <https://meet.google.com/kmy-mwdf-tsu>

DATE: 07/02/2025 Friday

TIME: 01.00 PM ONWARD

: Agenda:

Welcome address by the Chairman, ISTE Gujarat Section	
Item 1	Approval of the Minutes of the SMC Meeting (9 th meetings of 2020-2024) held at Office of the Joint Director, Department of Technical Education, Karmyogi Bhavan Block-B, Gandhinagar on Dt. 09/08/2024. [Minutes attached for further approval] [Annexure-1].
Item 2	Section activity agenda by ISTE Gujarat Section: 2.1 Action status by SMC-EC members regarding approaching colleges/industries for availing ISTE-IM Status 2.2 Status of online nomination of awards 2023 2.3 Status of Section Account and Report on ISTE Gujarat Section Accounts certification for the FY 2020-21, 2021-22, and 2022-23 2.4 Planning for ISTE State Annual Students' and Faculty Conventions 2023: (a) Approval for proposal by SNPITR&C, Umrakh Bardoli to host 27 th ISTE State Annual Faculty Convention, scheduling of the event. 2.5 Discussion and resolutions related to National Convention activities (a) Procedural guidelines for upcoming years (b) Partial Financial Assistance to participating students and appointed officer from State Section (c) Discussion and resolution for National Fellowship nomination from ISTE Gujarat State Section
Item 3	3.1 Any other matter with the permission of the Chair 3.2 Vote of thanks and adjournment of the meeting
 Hon. Secretary cum Treasurer, ISTE Gujarat Section	

Special Invitation to: Principal, SNPITR&C, Umrakh with proposed event coordinator

ANNEXURE - 1

**Minutes of 9th Section Management Committee Meeting,
ISTE Gujarat Section**

**Venue: Office of the Joint Director, Department of Technical Education, Karmyogi Bhavan
Block – B, Gandhinagar**

Dt. 09.08.2024

FRIDAY

01.30 PM – 2.45 PM

Present in the meeting:	Present Online
1. Dr. Sachin Parikh, Section Chairman 2. Dr. Bhasker V. Bhatt, Section Hon. Secretary cum Treasurer 3. Dr. Rakesh D. Patel, EC Member 4. Dr. S. K. Dave, EC Member 5. Dr. Jayesh A. Shah, EC Member 6. Prof. Hardik Bhatt, SMC Member 7. Prof. Alefiya I. Kachwala, SMC Member	1. Dr. Kirit M. Makwana, EC Member 2. Prof. Shilpa Kathad Khuman, SMC Member

Welcome address: Dr Sachin Parekh, Section Chaiman welcomed all EC and SMC Members attending the meeting. He mentioned about time between two meetings got extended where next of SMC would be organized in next few months. He invoked to discuss the agenda items along with short term planning for members regarding FDPs, state and national level events. He request-fully insisted EC members to keep sharing inputs for the section as discussed during national meetings. For the current year, the nomination of awards at state level are pending, all EC and SMC members were requested to spread the word of nomination ensuring maximum nomination in all award categories. He directed Hon. Secretary cum Treasurer to take for further to discuss on meeting agenda.

ITEM Number with AGENDA	DISCUSSION/ RESOLUTION
Item 1 Approval on the Minutes of the SMC Meeting (8 th meeting of 2020-2024) held at the Indus University, Ahmedabad on Dt. 27/04/2023.	Email was received from Prof. K. M. Bhavsar requesting reconsideration to remove resolution under Item 2.4. The Minutes for both meetings were placed before the Section Management Committee for confirmation & approval and the same was approved unanimously with removal of resolution under Item 2.4 regarding <u>the introduction of ISTE Gujarat State Award Nomination charges.</u>
Item 2 –	Section activity agenda by ISTE Gujarat Section:
Item 2 – 2.1 Action status by SMC-EC members regarding approaching colleges/ industries for availing ISTE-IM Status	a) Dr R D Patel approached RMS Polytechnic, Vadodara, to initiate IM Status enrolment and follow up. b) Dr S K Dave approached Government Polytechnic – Godhra, to initiate IM Status enrolment and follow up.
Item 2 – 2.2 Status of ISTE Gujarat State Account Till Date	1. It was suggested to get the section account activity to be verified and approved by a CA as part of procedure, for all past years for which the scrutiny and approval by CA is pending. The same to be shared to ISTE HQ and seek

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	<p>Section Share for financial liquidity at Section.</p> <ol style="list-style-type: none"> 2. Current Bank Balance was informed with statement to the committee. 3. Chairman informed of Section Share from ISTE HQ for the year 2023 received in account of ISTE Gujarat in the first week of August 2024. 4. Chairman instructed Hon. Secretary cum Treasurer to regularize the account operation scrutiny reporting by CA with support from Dr J A Shah for coordination at ISTE HQ and resolve for any pending aspects at the earliest.
<p><u>Item 2 – 2.3</u> A brief report on the 26th ISTE Gujarat Annual Convention at Indus University from attending Committee Members</p>	<ol style="list-style-type: none"> 1. The report as submitted by the Indus University was circulated among committee members. All members appreciated the efforts. 2. Based on discussions for past communication, Indus University shall be requested to send another email to ISTE HQ requesting to host ISTE National Convention in current/coming year. EC Members – Dr R D Patel and Dr J A Shah to put efforts, communicate with ISTE HQ for fetching approval on request made by the Indus University.
<p><u>Item 2 – 2.4</u> A brief report on the 1st ISTE Gujarat Annual Hackathon 2023 held at VVPEC, Rajkot from attending Committee Members</p>	<ol style="list-style-type: none"> 1. The report as submitted on the 1st ISTE Gujarat Annual Hackathon 2023 held at VVPEC, Rajkot was circulated among committee members. All members appreciated the efforts.
<p><u>Item 2 – 2.5</u> A brief review of tasks and activities performed by committee members since past SMC meeting</p>	<ol style="list-style-type: none"> 1. Dr R D Patel to follow up with CVM University Management for deriving format for 4-state level awards as sponsored by the CVM University. Prof. Shilpa Kathad to assist the nomination form-format preparation based on a draft received from the CVM University. 2. Chairman proposed a privileged thoughtful approach for discussion, and the committee resolved, “for the current year, award nomination scrutiny to be distributed in a way (formulating several sub-committees) where all EC and SMC members have involvement in the process.” ISTE Gujarat Section to proceed with distribution of tasks and issue order regarding the same in near future by the time State-award for year 2023-24 nominations are received.
<p><u>Item 2 – 2.6</u> A brief report regarding updates from National Convention 2023 and Council Meeting from attending members</p>	<ol style="list-style-type: none"> 1. EC members informed the committee about a resolution at ISTE HQ regarding no addition of new EC Members in any State section despite the increase of new Life Members. The rule regarding adding EC members considering strength of LM is abolished.

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	<p>2. EC members informed about a new cadre of membership being introduced by ISTE HQ – “Senior Membership”. It would be considered for LM having 15 or more years of academic experience to for granting the membership and those members to be made eligible for EC nomination, and not all LM. It is invoked to enhance structured approach of ISTE Management. <i>The matter to be taken further by ISTE HQ.</i></p>
<p>Item 3 – 3.1 Any other matter with the permission of the chair</p>	<p>1. Dr K M Makwana informed the committee about self-financed FDP organized by G. P. Bhuj under his mentoring and coordination with ISTE HQ. He proposed for approve partial financial assistance from ISTE Gujarat to the host institute organizing ISTE Approved self-financed FDP.</p> <p>1.1. The committee members discussed the possibilities for a longer future, the effects and impacts of such assistance.</p> <p>1.2. It was resolved “<i>ISTE Gujarat would seek application for financial assistance from ISTE IM in a year and would be assisting 3-events in a year through a structured approach related to announcement, approval</i>”.</p> <p>1.3. Dr R D Patel took the initiative with Dr K M Makwana, to prepare a draft of procedure guidelines to leverage partial financial assistance for self-financed FDP Host institute. The same is to be circulated among Committee Members for approval seeking modifications. Post-approval from the Chairman, it would be circulated among IM through ISTE Gujarat Website.</p> <p>2. For the State Conventions – Faculty and Student events along with ISTE State Hackathon for the year 2024, the State Section to float notification inviting nomination by host institutes and the proposals to be discussed in next of SMC meeting expected in September 2024. Chairman requested committee members to discuss about it with authorities at IM institutes towards submission of proposals to host these events.</p>
<p>Item 3 – 3.2 Vote of thanks and adjournment of the meeting</p>	<p><i>Dr. Bhasker V. Bhatt, Hon. Secretary cum treasurer</i> thanked all to remain present and participate in deliberations and decision-making process for the ISTE Gujarat State Section.</p>

Signed the minutes on approval in SMC Meeting



Hon. Secretary cum Treasurer,
ISTE Gujarat Section

Date: 7/2/2025