

SECTION MANAGING COMMITTEE (SMC) MEETING

Meeting No. 09/2020-24 of ISTE GUJARAT SECTION

PLACE: Office of the Joint Director, Department of Technical Education, Karmyogi

Bhavan Block – B, Gandhinagar

DATE: 09/08/2024, Friday

TIME: 12.30 PM ONWARD

: Agenda:

Welcome address by the Chairman, ISTE Gujarat Section	
Item 1	Approval on the Minutes of the SMC Meeting (8 th meeting of 2020-2024) held at campus of Indus University on Dt. 27/04/2023. [Minutes to be attached for further approval].
Item 2	Section activity agenda by ISTE Gujarat Section: 2.1 Action status by SMC-EC members regarding approaching colleges/industries for availing ISTE-IM Status 2.2 Status of ISTE Gujarat State Account till date. 2.3 A brief report on the 26 th ISTE Gujarat Annual Convention at Indus University from attending Committee Members 2.4 A brief report on the 1 st ISTE Gujarat Annual Hackathon 2023 held at VVPEC, Rajkot from attending Committee Members 2.5 A brief review of tasks and activities performed by committee members since past SMC meeting 2.6 A brief report regarding updates from National Convention 2023 and Council Meeting from attending members
Item 3	3.1 Any other matter with the permission of the Chair 3.2 Vote of thanks and adjournment of the meeting
 Hon. Secretary cum Treasurer, ISTE Gujarat Section	

Note: In a case, if the quorum of the meeting is not observed in time with required number of Committee members, the meeting to be adjourned and reinitiated to include the proposed agenda after 30 minutes.

ANNEXURE - 1

<p>(DRAFT) Minutes of 8th Section Management Committee Meeting, ISTE Gujarat Section Venue: <u>Conference room, Administration Building, Indus University, Ahmedabad</u> Dt. 27.04.2023 THURSDAY 12.30 PM – 1.45 PM</p>	
<p>Present in the meeting:</p> <ol style="list-style-type: none"> 1. Dr. Bhasker V. Bhatt, Section Hon. Secretary cum Treasurer 2. Dr. Rakesh D. Patel, EC Member 3. Dr. Kirit M. Makwana, EC Member 4. Dr. S. K. Dave, EC Member 5. Dr. Jayesh A. Shah, EC Member 6. Prof. Hardik Bhatt, SMC Member 7. Prof. Alefiya I. Kachwala 	<p>Special Invite & Attendee:</p> <ol style="list-style-type: none"> 1. Dr. Pratapsinh K. Desai, President, ISTE 2. Dr. Ishbir Singh, Director, Indus University
<p>Welcome address: On request from Dr P K Desai, Dr. Bhasker V. Bhatt, Section Hon. Secretary cum Treasurer chaired the meeting. He welcomed all present members in the 8th SMC Meeting of ISTE Gujarat Section held for the term of 2020-2024. He appreciated all to remain present in the meeting as well as attending the 26th ISTE Gujarat Annual Faculty Convention & Conference 2022. In his address, he specially mentioned and thanked Dr Ishbir Singh and management of Indus University for the hosting the 8th SMC Meeting at the campus.</p>	

ITEM Number with AGENDA	DISCUSSION/ RESOLUTION
<p><u>Item 1</u> Approval on the Minutes of the SMC Meeting (7th meeting of 2020-2024) held at Office of Dr Sachin Parikh, Department of Technical Education, Gandhinagar on Dt. 24/12/2022.</p>	<p>No comments have been received from any of the members. The Minutes for both meetings were placed before the Section Management Committee for confirmation & approval and the same was approved unanimously.</p>
<p><u>Item 2 –</u></p>	<p>Section activity agenda by ISTE Gujarat Section:</p>
<p><u>Item 2 – 2.1</u> Action status by SMC-EC members regarding approaching colleges/ industries for availing ISTE-IM Status</p>	<ol style="list-style-type: none"> a) It was informed that GEC Bhuj is established as an Institutional Member however, Faculty and Student chapters are yet to be established. Dr Sachin Parikh was instrumental in the IM establishment. b) Dr S K Dave initiated for GP Godhra chapter, and Rai University. c) Dr P K Desai entrusted that due to reduced rate of enrollment of new life members of ISTE, the ISTE New Delhi office would fast-track the processing for establishing new chapters. d) It was suggested for ISTE introduce competitions for students every 3 months. <p>It was resolved that “Any special case recommended for establishment of Institutional Member or Chapter by EC/SMC member would be proceed further while keeping State Section office informed”</p>

ITEM Number with AGENDA	DISCUSSION/ RESOLUTION
<p>Item 2 – 2.2 Proposal to felicitate ISTE Gujarat Special Appreciation Award to Dr A H Kalro for his meritorious contributions and engagements in education (Bio-data attached as Annexure-2)</p>	<ol style="list-style-type: none"> 1. The committee resolved to honor Dr A H Kalro at upcoming ISTE State Convention 2. For a proposal received during meeting, the committee resolved and <i>recommended to nominate Er Bhikhubhai Patel, President-Charutar Vidya Mandal for felicitation at National Level</i>
<p>Item 2 – 2.3 Status of ISTE Gujarat Section Account till date</p>	<ol style="list-style-type: none"> 1. Hon. Treasurer informed the committee of the bank balance status in the account of ISTE Gujarat Section. 2. It was resolved for the <i>invoice received from ISTE regarding books, shall be recovered as deduction from ISTE Gujarat Section Annual Share. The books to be shared among IM institutes having highest LM association towards recovery of costs.</i>
<p>Item 2 – 2.4 Resolution for ISTE Gujarat State Annual Awards for the year 2021-22</p>	<ol style="list-style-type: none"> 1. It was discussed and suggested for all Faculty Advisors at chapters are to be informed of ISTE Activities and Award Nomination procedure through awareness. 2. It was suggested for Award Scrutiny Committee to observe Regional and Government/Private institute balance while declaring scrutiny result recommendations. 3. The State Section shall fetch recommendations in specific award category if there are no nominations received for State Awards. Presence of ISTE Memento shall be ensured in each Institutional Member reflecting involvement of ISTE through awards. 4. It was proposed, discussed and resolved to <u>introduce ISTE Gujarat State Award Nomination charges</u> as below: <ul style="list-style-type: none"> - Rs. 200/- for student award nomination - Rs. 500/- for faculty member award nomination - Rs. 700/- for institute/chapter award nomination <p style="text-align: right; color: blue;">} Not to be made applicable as discussed.</p>
<p>Item 2 – 2.5 A Brief report on the 18th ISTE Gujarat Annual Student Convention at TGF Polytechnic, Adipur from attending committee members.</p> <p>a) Resolution ISTE State Annual Students' Convention 2022</p>	<ol style="list-style-type: none"> 1. The committee was informed about event of 18th ISTE State Annual Students Convention hosted by Tolani Foundation Gandhidham Polytechnic to host at their institute. The section shall be receiving a formal report from the institute in near future. 2. The committee resolved accolades and appreciation regarding the ISTE State Annual Students' Convention 2022 towards the TFG Polytechnic for leading the event hosting, arrangements and management of the sub-events.
<p>Item 2 – 2.5 Resolution regarding Indus University for hosting the State Annual Faculty Convention and Conference</p> <p>a) Resolution ISTE State Annual Faculty Convention and Conference 2022</p>	<ol style="list-style-type: none"> 1. The committee resolved accolades and appreciation regarding the ISTE Gujarat State Annual Faculty Convention and Conference 2022 towards appreciation to the Indus University for leading the event hosting, arrangements and management of the sub-events, and proceeding publication.

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<p>Item 3 – 3.1 Any other matter with the permission of the chair</p>	<ol style="list-style-type: none"> 1. A request letter received from the Atmiya University was read among the members and discussed about sponsoring the event. It was resolved that “Larger events shall be sponsored with partial financial assistance of maximum Rs. 2,000/- once a year to an Institutional Member. The event must be of more than one-day and the institute availing partial financial assistance to ensure mention of the event as ‘in association with ISTE Gujarat’ as where applicable during the event as well as in documentation” 2. ISTE Gujarat Section shall re-initiate its newsletter activity and look forward to generating revenue through advertising. Also, the State Section website may also opt for availing digital advertisement revenue generation. 3. Dr P K Desai informed that in the New Education Policy, and its processing, there would not be any changes in polytechnic structure and working model. Hence, reach of ISTE shall be extended to polytechnic institute. 4. Based on discussion, it was resolved for Dr R D Patel to lead with a team constituted from his end with permission of ISTE Chairman towards ensuring enrollment of new student members in chapters while admissions to institute. Dr Sachin Parikh shall inform the institute members regarding this action. 5. Dr P K Desai informed that the ISTE to come up with several programs to engage students and faculty members. <ul style="list-style-type: none"> - A start-up, ‘Dronacharya’ to tie up with ISTE for Drone Pilot training and licensing in association with Pune University. - He informed that he would be visiting Vallabh Vidyanagar, Gujarat on 10th April 2023 during an event of Institute of Engineers (India).
<p>Item 3 – 3.2 Vote of thanks and adjournment of the meeting</p>	<p>Dr. Bhasker V. Bhatt, Hon. Secretary cum treasurer thanked all to remain present and participate in deliberations and decision-making process for the ISTE Gujarat State Section.</p>

Signed the minutes on approval in SMC Meeting

Hon. Secretary cum Treasurer,
ISTE Gujarat Section

Date: 09/08/2024