



**FORM FOR PRE-REQUISITE INFORMATION OF THE HOST INSTITUTE WITH CONSENT FOR
HOSTING/ORGANISING ISTE STATE ANNUAL HACKATHON (YEAR) _____
(Kindly fill up all details in Computer format ONLY)**

SR.NO	TYPE OF INFORMATION	CONSENT AND DETAILS OF INFORMATION	REMARKS
1	NAME OF THE INSTITUTE		
	ADDRESS OF THE INSTITUTE		
	CONTACT NUMBER (OOFFICE) WITH EMAIL ID		
	WEBSITE		
2	NAME OF DIRECTOR /PRINCIPAL OF INSTITUTE		
	MOBILE NO. & EMAIL ID		
	NAME OF CONVENER/COORDINATOR OF THE HACKATHON WITH CONTACT DETAILS		
3	INSTITUTIONAL MEMBERSHIP NO. WITH YEAR OF REGISTRATION		
	ISTE CHAPTER MEMBERSHIP NO. WITH YEAR OF ESTABLISHMENT/NAME OF CHAIRMAN/SEC AND THEIR CONTACT DETAILS		
	ISTE STUDENTS CHAPTER NO. WITH YEAR OF ESTABLISHMENT/NAME OF FACULTY ADVISOR WITH HIS/HER CONTACT DETAILS		
4	DETAILS ABOUT INFRASTRUCTURE FACILITY/IES		
A	AUDITORIUM (CAPACITY)	YES/NO	
B	STAGE FOR DAIS	YES/NO	
C	SEATING CAPACITY FOR AUDIANCE IN NUMBERS		
D	LCD PROJECTOR WITH SCREEN	YES/NO	
E	PODIUM WITH SOUND SYSTEM	YES/NO	
F	AIR-CONDITIONED/AIR	YES/NO	



	COOLED AUDIOTRIUM/SEMINAR HALL/S		
G	SEMINAR HALL/S IN NUMBERS WITH LCD PROJECTOR	YES/NO	
H	SPACE /LABORATORY/IES FOR EVENTS (MINIMUM FOUR EVENTS)	YES/NO	
I	INTERNET FACILITY	YES/NO	
J	CLASS ROOMS/LECTURE HALLS (NUMBERS)	YES/NO	
K	IN CAMPUS GUEST HOUSE/HOSTEL OR ANY OTHER ACCOMMODATION FACILITY/IES	YES/NO (BE SPECIFIC)	
L	CAFETERIA FACILITY WITH ITS CAPACITY FOR LUNCH/BREAKFAST ETC.	YES/NO	
M	ANY OTHER INFORMATION TO BE HIGHLIGHTED IN CONNECTION WITH THE PROGRAMME		
5	ESTIMATES FOR EXPENSES UNDER DIFFERENT BUDGET HEADS		
		ESTIMATED AMOUNT IN RS.	REMARK/S
A	PUBLICATION OF BROCHURES, FLEX BANNERS AND ASSOCIATED EXPENSES		
B	HOSPITALITY TO CHIEF GUEST/GUESTS OF HONOUR/ISTE GUJ. OFFICE BEARERS WITH LODGING AND BOARDING (INCLUDING PRIOR AND POST HACKATHON EXPENSES OF ONE DAY IF REQUIRED)		
C	MORNING BREAKFAST, LUNCH & POST LUNCH TEA-COFFEE.		
D	STATIONARY INCLUDING CERTIFICATE AND MISCELLANEOUS CHARGES		
E	EXPENSES TOWARDS MEMENTOS TO THE GUESTS		



INDIAN SOCIETY FOR TECHNICAL EDUCATION

GUJARAT SECTION



	AND AWARDS TO EVENT WINNERS (TO BE SPONSORED BY THE HOST INSTITUTE)		
6	REGISTRATION CUM PARTICIPTION CHARGES TO THE PARTICIPANTS: (BE SPECIFIC FOR REGISTATION AND PARTICIPATION/EVENT CHARGE)		
A	ISTE STUDENT MEMBER		
B	NON-ISTE STUDENT		
C	EVENT CHARGE (SAPARATE) IF DESIRE MAY BE CHARGED.		
D	ANY OTHER SOURCE OF INCOME OR FUND TO BE COLLECTED:		

The above furnished information is true and there is no ambiguity in the same for its correctness and existence of the facilities mentioned therein. We hereby give our full consent to host the State Annual Hackathon _____ with the assurance to fulfill the terms and conditions laid down by ISTE Gujarat Section.

(Name of Convener)



(Name of Head of Institute)

Place :

Date :

Note:

- (1) Generally, the State Convention is of a Single day while the National Convention is of 2/3days as per convenience of the host institute.
- (2) The state convention is generally organised before the National convention and the National Convention is generally planned in the month of October/December of the respective year. (National Students Convention in the month of October/November and the Faculty Convention in the month of December).
- (3) The dates for State/National Conventions are to be finalised in consultation with the State Section/ISTE New Delhi as the case may be.
- (4) In state convention, almost 500 and above participants are expected while in case of the national Convention, almost 1000 or more participants are expected.
- (5) The host institute will show the financial liability by presenting tentative expenses against the different budget heads as stated above.
- (6) The Host institute has to submit a proposal cum a letter of consent showing their interest to host the state convention along with a fully refundable interest free security deposit of Rs. 20000/- (in the form of a DD only) to ISTE Gujarat Section with tentative date and brief about the institute.. The same would be refunded only after successful organisation of the said convention. The Government/Grant-in-aid institute is exempted from the payment of security deposit.**