

OVERVIEW

ISTE being a Non-Profit making and one of the largest Autonomous Society focusing to enhance the quality of Technical Education and its allied areas in the Nation at large.

ISTE- Gujarat section has taken initiation to identify an Institute (Institutional Member of ISTE) every year from its family in Gujarat and felicitate it for extending the infrastructure facilities with resources of knowledge dissemination to its stake holders & thereby redefining excellence in the areas of Technical Education. The Committee constituted by the Chairman of ISTE Gujarat Section will scrutinize the nominations received by ISTE Gujarat Section through proper channel on or before the due date and finalize the name of the recipient of the Award. The Award will be presented in ISTE State Annual Faculty Convention of the respective year.

OBJECTIVE OF THE AWARD

The Award is an initiative to identify & recognize an Institute having the Best and Effective Knowledge Centre Facility for the benefits of its stake holders. The Overall goal is to encourage the ISTE Institutional Member to extend a pre-requisite facilities in terms of Knowledge Centre (Library) which ultimately enhance the level and quality of education in the areas of Technical Education and allied areas of interest.. ISTE Gujarat Section invites its member institutions to send in their nominations for **SHRI PRAVINKAKA RATILAL MANIAR BEST KNOWLEDGE CENTRE (LIBRARY) AWARD** for the year 2019-2020.

SCOPE OF THE AWARD

These awards are decided based on the parameters mentioned therein the nomination form. (All details provided should be pertaining to the period **1st April 2019 – 31st March 2020**)

WHO CAN APPLY?

Only Interested *ISTE Institutional Member* can apply. The member institute has to apply for the same by downloading the computerized filled up form with requisite documents as attachments. The *ISTE Member Institute* must have a separate Knowledge Centre (Library) in its own building. In case, if the University is having a common and central library, **the University being separate entity need to have institutional membership**. If not, then the requisite form is to be filled up for institutional membership and required to be sent along with the demand draft of requisite amount as per guidelines of ISTE, New Delhi. Kindly visit www.isteonline.in for more information.

SELECTION PROCESS

The Award Committee shall scrutinize the applications/nominations and recommend the name of the Institute for **SHRI PRAVINKAKA RATILAL MANIAR BEST KNOWLEDGE CENTRE (LIBRARY) AWARD 2019-20**.

Step 1:

- Download the word document of the format supplied without changing the layout from ISTE Gujarat Section Website (www.istegujarat.in) or download it from the email sent to an individual or the Principal/the Chairman of ISTE Chapter.
- Fill in the same in word format and generate PDF of the completed form and take a print of the same.

Step 2:

- Get it attested from THE PRINCIPAL/HEAD OF THE INSTITUTE with the seal of the institute.

Step 3:

- The faculty can Scan & upload the attested print out as a single PDF on ISTE Gujarat Section Website. **However, it is mandatory to send its hardcopy with attachments to the following address: (Only by SPEED POST)**

Prof Bhasker Vijaykumar Bhatt-Hon Secretary-ISTE Guj Section

No.1, SHYAM SWARUP SOCIETY, NR. SARDAR PATEL SOCIETY, OLD JAKATNANA LANE,
KARAMSAD-VIDYANAGAR ROAD, VALLABH VIDYANAGAR, ANAND-388120.

GUJARAT. INDIA.

Email: istegujsecretary@gmail.com

Mobile: 9825835364.

Step 4:

- An Award committee constituted by the Chairman-ISTE Gujarat Section will scrutinize all the nomination forms, check for the correctness of the data in the nomination form and finalize the name of the member.

Step 5:

- The ISTE Member as recommended by the Committee will be honoured with the said Award in ISTE State Annual Faculty Convention of the respective year.

IMPORTANT DATES:

- Last date for the receipt of the hardcopy with documents: **30th August 2021**.
Announcement of Award Recipient: **15th September 2021**.

An ISTE student or ISTE faculty member from an ISTE institutional member or an AICTE approved institute is eligible for all those awards which are instituted by ISTE GUJARAT SECTION and wherein their nominations are invited.



**SHRI PRAVINKAKA RATILAL MANIAR BEST KNOWLEDGE CENTRE
(LIBRARY) AWARD**

(FOR THE PERIOD 1ST APRIL 2019 TO 31ST MARCH 2020)

Name of the College: _____

Address: _____

AICTE Code/Code of Monitoring Committee of College: _____

Name of the Library: _____

Name of the Librarian: _____

Duration of Service in last institution (Years) _____

Total Experience: _____

Website Address of Library: _____

Total Branches of UG _____ PG _____

Total intake: UG _____ PG _____

Total Strength of Students (Up to 2019-20): UG _____ PG _____

Total Strength of Staff: Teaching _____ Semi- Teaching _____ Non Teaching _____

Sr. No.	Particulars (Criteria)		Write Yes or No/ Numbers which is applicable	Proof for Criteria	Description of attached proof/s
A. Infrastructure					
1.	library Building	Separate from College Building	Yes/No	Civil Engg. / Architectural Proof / Photos	
		Combined with College Building	Yes/No		
2.	Area of Library Building (Sq. Ft.)	≤5000		Civil Engg. / Architectural Proof / Photos	
		5001 to 10000			
		10001 to 15000			
		>15000			
3.	Audio-Visual Room	Yes/No		Civil Engg. / Architectural Proof / Photos	
4.	Separate Internet Section	Yes/No		Civil Engg. / Architectural Proof / Photos	
5.	Separate Reference Section	Yes/No		Civil Engg. / Architectural Proof / Photos	



6.	Reading capacity	Upto 100		Photos	
		101 to 200			
		<200			
B. Use of Technology					
1	No. of Library Server	1		Purchase Proof	
		> 1			
2	Library Management Software	Yes/No		Purchase Proof & Screen Shots	
3	No. of Nodes in the Library	≤10		Copy of Library Dead Stock Register	
		11 to 20			
		21 to 30 or more			
4	No. of Nodes in internet section	≤ 5 Nodes.		Copy of Library Dead Stock Register & Photos	
		6 to 10			
		>10			
5	No. Nodes for OPAC	≤2		Copy of Library Dead Stock Register & Photos	
		3 to 5			
		>5			
6	CCTV	Yes/No		Purchase Proof & Photos	
7	RFID	Yes/No		Purchase Proof & Photos	
SERVICES:					
C. Digital Facilities					
1.	WEB OPAC	Yes/No		Screen Shots	
2.	FTP	Yes/No		Screen Shots	
3.	Online Journals (No. of Packages)	1 to 2		Purchase Proof	
		3 to 4			
		>4			
4.	CD/DVD	≤700		Acc. Proof & Photos of Display	
		701 to 1500			
		> 1500			
5.	E-Books	Yes/No		Purchase Proof	
6.	NPTEL Video Lectures whether purchased	Yes/No		Purchase Proof	
7.	Wi-Fi Connectivity in Library	Yes/No		Purchase Proof & Photos	
8.	Reprography	Yes/No		Agreement (If Contract)/ Price Proof & photos	
9.	Innovative Ideas (Max. 2) For eg. Transaction SMS, Library at your doors, Android, Industry Interaction , Whatsapp, etc.			Screen Shots & Photos	
10.	Institutional Repository	Yes/No		Screen Shots & Acc. Proof	
11.	Career/ Employment Instruction Service			Screen Shots & Photos	



D. Physical Facility:				
1.	% of Library Budget* (Against Total College Budget) = Library Budget X 100/ Total College Budget (For Year 2014-15)	<3 %		
		>3 %		
*Library Budget= Total Recurring and Non Recurring of Library Budget (Except Building Construction and Renovation) Total College Budget=Total Recurring and Non Recurring of College Budget (Except Building Construction and Renovation)				
2.	Open Access Stack Area	Yes/No		Photos
3.	No. of Technical Books	≤10000		Acc. Proof (Last Five Pages)
		10001 to 20000		
		20001 to 30000		
		30001 to 40000		
		>40000		
4.	No. of Non-Technical Books	≤1500		Book List with Acc. No.
		1501 to 2500		
		>2500		
5.	Book Bank	Yes/No		Book List with Acc. No.
6.	New Arrivals	Yes/No		Photos
7.	Bound Volumes	≤ 1000		Acc. Proof & Photos of Display
		1001 to 2000		
		>2000		
8.	Institutional Archives	≤ 7 year		Photos/ Press Cuttings
		7 to 15		
		>15		
9.	Newspaper Section	Yes/No		Photos
10.	Inter Library Loan	Yes/No		Transaction/ Tie up Proofs
11.	Membership of Other library Network	Yes/No		Payment Proof/ Tie up Documents
12.	Programme for cultivating reading habits (Max. 3) For eg. Book Exhibition, Expert Lecture, Open Book Exam, Book Talk, Seminar, etc.			Photos/ Press cuttings
13.	Current Awareness Services (Max. 3) For eg. Newspaper cuttings Display, Library at your doors, whatsapp, Blog, Facebook, etc.			Photos, Screen Shots
14.	User Awareness Services			Photos



	(Max. 5) For eg. Orientation, Ask the Librarian, Student Management Meeting, Central Announcement, etc.						
E. Staffs							
1.	Library Committee	Yes/No		Authorized List			
2.	Qualification of Librarian	Ph.D.		Degree Certificates			
		M.Phil.					
		M.Lib.					
		B.Lib.					
3.	Publications of Library Staff	No. of National Journal	≤2	Certificates			
			3 to 5				
			6 to 8				
			>8				
		No. of International Journal	≤2	Certificates			
			3 to 5				
			6 to 8				
			>8				
		No. of Book	1	ISBN No. & Photo of Title page			
			>2				
		4.	Presentations of Library Staff (Seminar, Conference, Workshop, etc.)	National level	≤2	Certificates	
					3 to 5		
6 to 8							
>8							
International level	≤2			Certificates			
	3 to 5						
	6 to 8						
	>8						
5.	Achievements (Max. 3) For eg. Best Paper award, Gold medalist in LIS Degree, Best Librarian Award, etc.			Certificates/ Other Documents, Photos			
F. Usage:							
1.	Daily Transactions of the Books (percentage against Total Enrolled Students)	up to 5%	Transaction Proof				
		>5-10%					
		>10-15%					
		> 15%					
2.	Usage of Physical Journals (Issued) (Monthly issued journals) percentage against total Enrolled Students)	<5 %	Transaction Proof				
		>5%					
3.	Usage of E-Journals (Referred by number of users) (Yearly usage)	100-500	Transaction Proof				
		500-1000					
		>1000					

G. Future Plan:					
1.	Future Innovative Plans	-		-	

*List of Testimonials / certificates of which copies are attached with the application:

1.		2.	
3.		4.	
5.		6.	
7.		8.	
9.		10.	

The above information furnished and supplied is true and not a hypothetical one. If any information is found exaggerated or false in context with prevailing situation, the Section is authorized to cancel our nomination.

Place:

Date:

Signature of Chapter Chairman with Name

Signature of Head/Principal of the Institute
 With Name and address & Seal of Institute